

WEST LAKELAND TOWNSHIP

Regular Meeting

February 28, 2011

7:30 p.m.

Oak-Land Jr. High School

Present: Chairman Dan Kylo, Supervisor Dave Schultz, Supervisor Steve Ebner, Mr. Ed Semrud, Treasurer; Ms. Sue Agrimson, Clerk; Ms Mary Rinkenberger, Deputy Clerk; Mr. Scott McDonald, Attorney; Mr. Duane Stensland, Building Inspector

Board of Review

Chairman Kylo called to order the Board of Review at 6:30 PM to audit the Township's financial records. Mr., Semrud, treasurer, explained the process of the review, comparing the treasurer's ledger with the CTAS documentation. Each supervisor selected, at random, records for review. The records selected matched between the sets of documents.

Selected for review:

Receipt number 87-10, 2085, 11-10, 2068, 15309, 12210, 2100, 11610,
Disbursements check 10939, 11058, 10807, 10865, 10846, 10973, 2073,
10965, 11067

The board members signed the documentation of the review.

Call to Order

The regular meeting of the West Lakeland Board of Supervisors was called to order at 7:00 PM by Chairman Kylo

Approval of the Minutes

The minutes of the Feb 14, 2011 meeting were reviewed, and minor corrections noted. Supervisor Schultz moved to accept the minutes as corrected. Seconded by Supervisor Ebner, the motion carried.

Treasurer's Report

Mr. Semrud presented an abbreviated report for the month of February. The report reflects receipts of \$81,000 and disbursements of \$113,000. The disbursements include \$64,000 for the fire contract, \$22,000 for snow removal and \$17,000 for the 2010 clean up day. Supervisor Ebner moved to approve the report. Seconded by Supervisor Schultz, the motion carried.

Review and Pay Invoices

Supervisor Ebner moved to review and pay the invoices presented. Seconded by Supervisor Schultz, the motion carried.

Aggregate Industries, Conditional Use Permit

Mr. Bob Bieraugel appeared before the board to review the renewal of the five year mining permit. The permit is consistent with previous permit. The area being mines over the next five years is still in the initial phase of the mine. Most of the truck traffic goes onto I-94 directly. The water table is 70 feet below the pit floor. Mr. Bieraugel stated he was unaware of any substantial concerns raised by the residents. Concern was raised about the traffic from the exit on Stagecoach exit. Chairman Kylo will forward the substance of the discussion to Mr. Dennis O'Donnell, Washington County Senior Planner.

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Clean Up Day 2011

Mr. Forrest Sartell of Waste Management appeared before the board with a proposal for the 2011 Township Clean Up Day. The proposal includes drivers plus a site manager, disposal fees, and pass through of additional fees for recycling. The proposal reflects a reduction of hours, from 8 AM to noon and reductions in labor and disposal. Supervisor Schultz moved to accept the proposal from Waste Management. Seconded by Supervisor Ebner, the motion carried. Clean up Day is scheduled for May 21st.

Review Proposed 2011 Street Improvements

Mr. Stempski provided a review of the possible cost and recommended projects for 2011. Over the past year, the roads were categorized into those that are salvageable, where seal-coating and crack sealing can preserve the roadway; those beyond their useful life, where more substantial repair would be required in the near future. In 2010, the bulk of the identified seal-coating was completed. Recommendations for 2011 were reviewed, with seal-coating estimated at \$64,000. The top project for reclamation is 22d Street. Mr. Stempski reported that matching funding for the repair of 22d Street was not forthcoming from the Minnesota Department of Transportation. The project will need to be delayed until funds can be accrued. Road borings may be completed in 2011. The second reclaim project targeted is 30th Street between Manning and Neil. Cost estimates for that project are initially estimated at \$700,000. Costs will be shared between West Lakeland and Baytown when the project is undertaken. In 2011, repair will be done on Nolan Trail was nominated for repair with a bituminous filler material. Orion Trail is a candidate for reclaim. The projects proposed have a cost estimate of the projects proposed is \$240,000. More specific proposals will be presented at the April meeting.

Lake Elmo will be determining their road maintenance proposal in April, and Mr. Stempski will determine if cooperative bidding is appropriate in conjunction with the Lake Elmo staff.

Home Occupation Permit, Piano Lessons, Joseph Schertz, 13590 4th St Ct N.

Mr. Schertz presented a permit request for home occupation teaching piano and guitar and songwriting. There are no other employees, no expected traffic noise, no signage, no outside storage and no hazardous materials. Hours of operation are proposed from 3 to 9. Supervisor Ebner moved to authorize the home occupation permit with no additional stated conditions. Seconded by Supervisor Schultz, the motion carried.

Approval of the Budget

The budget meeting on February 17th developed a recommended budget. The proposed budget included a levy of \$450,000, with \$350,000 dedicated to Road and Bridge. The amount required to qualify for the Road and Bridge credit has not been announced, but Mr. Semrud indicated the amount proposed would be sufficient. Supervisor Schultz moved to approve the 2012 budget as presented. Seconded by Supervisor Ebner, the motion carried.

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Additional Business

Supervisor Ebner moved to authorize the chairman and clerk to stamp the deed for the Johnson/Bonnestro lot line adjustment. Seconded by Supervisor Schultz, the motion carried.

The Annual Town Board election is set for March 8th from 10 AM to 8 PM at the Oak-Land Junior High School Auditorium.

The Annual Town Meeting is set for March 8th, at 8:00 PM at the Oak-Land Junior High School Cafeteria. The Board of Canvas will be convened after the Town Meeting to validate the election results.

The Organizational Workshop was set for March 21st.

The Annual Board of Equalization will be held on Monday, April 10 from 10 AM to 11 AM at the Board Room at Oak-Land Junior High School.

Ms. Agrimson forwarded to the board for consideration a proposed contract from Washington County for road striping. Mr. Stempski was asked to add this to the 2011 road maintenance proposal.

Chairman Kylo provided to the supervisors an outline of work for the Lakeland pump station project. Mr. McDonald noted that he has not yet seen a draft of a joint powers agreement for the project.

Chairman Kylo brought forward a summary of the St Croix Valley Alliance meeting on the subject of flood preparedness. The request was for contact information from each municipality.

Adjourn

Having no further business, Chairman Schultz moved to adjourn the meeting. Seconded by Supervisor Ebner, the motion carried. Chairman Kylo adjourned the meeting at 9:06 PM

Respectfully Submitted



Elizabeth A. Vance
Deputy Clerk