



P.O. Box 447
Lake Elmo, Minnesota 55042-0447
651-436-4773

Office Use Only	
Permit # Issued _____	
Date of Issue _____	
Yearly Inspection	<input type="checkbox"/> Yes <input type="checkbox"/> No

LOT LINE ADJUSTMENT APPLICATION

(Adjust line between adjoining parcels)

Owner #1: _____

Address: _____

Telephone: Work: _____ Home: _____ Cell: _____

Email Address: _____

Owner #2: _____

Address: _____

Telephone: Work: _____ Home: _____ Cell: _____

Email Address: _____

Description of Request: _____

<p>In connection with your request for a Major Subdivision, your signature constitutes permission for representatives of West Lakeland Township to enter upon your property, during normal business hours, for the purpose of evaluating your request. This may involve minor excavation and soil borings. If you wish to be present during such inspection, please contact the Township Clerk.</p>

Signature of Owner #1: _____

Signature of Owner #2: _____

LOT LINE ADJUSTMENT APPLICATION CHECKLIST

The Township must receive the following items to process your application. Your application will not be processed until all of these items are received. During the review of your application by staff, additional information may be requested.

- Application Form
- Application Fee/Escrow (See Fee Schedule)
- Two full-sized (If larger than 11X17) prints and Five 11" X 17" Prints
- Exhibits as detailed per following
 - Completed application with escrow deposit.
 - All maps do not exceed a scale of 1" = 100'
 - Legal description of the original parcel(s) and the new lot line adjustment parcel(s).
 - A certificate of survey showing the original parcel(s) and the new lot line adjustment parcel(s) and the lot dimensions.
 - All improvements (buildings, fences, septic, well, etc.) on the property shall be shown on the certificate of survey.

NOTE: Refer to "Township Code" for Zoning and performance standards