

WEST LAKELAND TOWNSHIP

Regular Meeting

June 11, 2012

7:00 PM

Oak-Land Jr. High School

Present: Chairman Dan Kylo, Supervisor Steve Ebner, Supervisor Dave Schultz, Sue Agrimson, Clerk; Marsha Olson, Treasurer; Frank Ticknor, Township Engineer; Scott McDonald, Attorney; Duane Stensland, Building Inspector; Dave Dupay, Planning Commission Chair

Call to Order

The regular meeting of the West Lakeland Board of Supervisors was called to order at 7:00 PM on June 11, 2012 by Chairman Kylo.

Approval of the Minutes

The minutes of the May 2012 regular meeting were approved on a motion by Supervisor Ebner, second by Supervisor Schultz.

Treasurer's Report

Ms. Olson presented the treasurer's report, reflecting \$25,000 in receipts, including \$2,250 for Century College tax sharing. The report reflected \$29,000 in expenses, including the payment for crack sealing and the O'Ryan Trail project. Supervisor Schultz moved to accept the report. Seconded by Supervisor Ebner, the motion carried.

Review and Pay Invoices

The board reviewed the balance due on the Tschanz variance request. There is a balance of \$452 owed against actual expenses incurred by the Township. The clerk was directed to invoice for that difference.

Ms. Agrimson reported back on the search for a printer/copier. She proposed the purchase of a used Ricoh copier/printer from Metro Sales. Supervisor Ebner moved to authorize the purchase of the used Ricoh model 2000 for \$871. Seconded by Chairman Kylo, the motion carried.

Supervisor Schultz moved to approve the invoices presented for payment. Seconded by Supervisor Ebner, the motion carried.

Input from Residents

Mr. Vince Anderson requested to address the board. He asked about the sign on the silo at the Montessori School and the sign for the golf course, as being nonconforming to township code. The sign for the golf course was allowed through the conditional use permit, and it was believed that the sign for the school was approved some time ago. He also asked about the status of permits for two buildings under construction.

A second resident raised the issue of crime, indicating his car was broken into while parked in his driveway.

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Annual MS4 Report

Mr. Frank Ticknor presented the annual MS4 report to the public gathered. He provided a review of the status of compliance by the township to the six mandated control measures. Measures one and two concern public education and outreach and are accomplished by the Township through participation in the East Metro Water Resource Outreach program, as well as information in the newsletter and website. Control measure three concerns control of illicit discharge. The Township has adopted an ordinance to address control of illicit discharged, and is actively looking for and inspecting potential contamination sites. Control measure four concerns construction site storm water control. The Township has established checklists and guidelines to ensure compliance. Control measure five is for post-construction storm water management. There has been no major development in the past year to trigger the implementation of this measure. The final control measure provides for housekeeping and maintenance. In the past year 17 culverts and 5 ponds, 22% of the outfalls and ponds, were inspected by Chairman Kylo and Mr. Dupay. An additional 20% are scheduled for inspection in the coming year. Repair has been prioritized appropriately. Two citizens were in attendance, no questions or input were offered by the residents in regards to the repor.

Engineering Project Update

Mr. Frank Ticknor provided an update of the O’Ryan Trail reclaim project. The project was awarded to the low bidder, Hard Drives, Inc. Once all documents are executed, the project will commence with a pre-construction meeting. A letter to the impacted residents has been sent.

The 2012 seal coat is a joint venture with the city of Lake Elmo, resulting in a bid price of \$1.205 per sq yd, and a total cost of \$51,783.61 for West Lakeland. Supervisor Schultz and Mr. Ticknor will attend the pre-construction meeting.

One bid has been received to clear the culvert at 950 Mark Avenue and a second bid is being pursued.

22nd Street North repair has had no further action. Supervisor Schultz suggested that the street be striped before the Stillwater Bridge is closed for repair.

Road Signs

Supervisor Schultz brought up the issue of a recent defacement of regulatory road signs. The reflective surface treatment has been peeled away from the sign face, reducing the reflectivity and legibility of the signs. In total, 13 signs were damaged. There is also a plywood road sign in the township right of way, in violation of the town ordinance. Although it is believed that the damage was not intentional, the township would like to recover the cost of the repair or replacement. It was agreed that Supervisor Schultz and Chairman Kylo would address the issue with the concerned resident.

Ordinance Violation

The board discussed a resident’s complaint about the condition of a property in the township. There is a complaint of rats, excessive non-operating, non-licensed vehicles, potential violations of restrictions on outside storage, and other nuisance issues

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with the property. Chairman Kylo will do a site visit at the property, and with the resident issuing the complaint.

A second potential ordinance violation was brought to the attention of the board, concerning a resident that is living in a motor home on the property. The original home was destroyed by fire, but the timeframe for reconstruction has since lapsed. Chairman Kylo will investigate further.

Additional Business

Mr. Dupay and Chairman Kylo announced that Mr. Brian Krafthefer would be a new appointee to the planning commission.

The board reviewed and signed the resolution submitted by Mr. McDonald for the approval of the variance for the sign requested by the Jehovah's Witness Kingdom Hall. Supervisor Schultz moved to authorize the chairman to sign the final copy outside the meeting. Seconded by Supervisor Ebner, the motion carried.

The board reviewed the responsibilities of the fire warden, and noted that Supervisor Ebner is also authorized to issue fire permits.

The board signed for the ability to purchase from the Minnesota Fleet and Services Division to be able to access excess state assets.

The August 2012 board meeting will be held Monday, August 6, 2012.

Adjourn

Chairman Kylo moved to adjourn the meeting having no further business. Seconded by Supervisor Ebner, the motion carried. Chairman Kylo adjourned the meeting at 9:15 PM.

Respectfully Submitted



Elizabeth A. Vance
Deputy Clerk